

Commission Meeting December 2, 2014

Chairman Simek called the meeting to order at 9:00 AM. Present were Commissioners Joel Hamar, John Hokana, Gary White, Thor Sand and Dean Simek.

The Pledge of Allegiance was recited.

Commissioners Hamar, Hokana and Simek read their Oath of Office for County Commissioner Districts 1, 3 and 5, respectively.

Additions to the Agenda:

Ludden Tavern

Road grading complaint

Simek reported there is no water meter installed at the Ludden Tavern. Health District Director Roxanne Holm will be informed that the water meter has not been installed. During the County Health District Board meeting in October, the board agreed to continue the variance that allowed the Ludden Tavern to remain open contingent upon specific conditions. One of the conditions was to use a water meter to monitor and report monthly water usage to the Central Valley Health (CVH) representative Marcie Beta.

Sand said he received a complaint from a Dickey County resident about the county blading gravel roads when the ground was frozen. The resident said the action is causing worse wash boarding and that the operator was driving too fast when blading the road. Sand said he visited with Road Superintendent Hagen who said the blade operator was leveling the ridges.

Sand was asked about the Infrastructure Report that was completed for Ellendale City a few years back. He was told by a resident the study could help the county get new businesses, such as the future plastic plant that is proposed for ND. The infrastructure report will be emailed to the commission.

Sand motioned to approve the November 18 Commission Meeting minutes. White seconded. Motion carried.

White motioned to approve the November 25 Special Commission minutes. Hokana seconded. Motion carried.

Hamar motioned to approve the vouchers except for the voucher in the amount of \$125, which was approved at the November 16 commission meeting. Hokana seconded. Motion carried.

Hamar motioned to abate the taxes on the unsold tax property, parcel number 08353001, in Ellendale City and deed the property to the City of Ellendale. Sand seconded. Motion carried

Sheriff-elect Chris Estes attended the meeting to request an extension of vacation time for sheriff department employees that will not be able to use their vacation time before the end of the year. Estes said the employees will be required to use the excess vacation days by March 31, 2015 or lose the remaining days. In addition, the vacation days have to be used instead of getting paid out if someone leaves before March 31.

Hamar motioned to allow the employees in the Sheriff Department to carry excess vacation days forward until March 31, 2014. The days will have to be used for vacation and the county will not pay-out any excess vacation in the event someone leaves before March 31. Hokana seconded. Motion carried.

Estes reported he's received three applications for the deputy position thus far and plans to interview on December 15th. The commission and board discussed beginning salaries for the deputy, which will be based on experience. Discussion followed about the use of the truck regulatory officer, Tim Gillespie, for courtroom assistance until the sheriff's office can be fully staffed,

Other discussion with Estes included the Sheriff's salary, the idea of the county sharing a deputy with Ellendale City on a 50/50 basis and having overweight truck scales installed in sheriff department vehicles.

Estes stated he wants to purchase a patrol car in 2014 if there are excess funds in the sheriff's budget at year end. He said he is going to enforce timely vehicle maintenance to assure the vehicles remain in good condition.

Simek submitted a Maintenance Agreement to Maintain Federal Aid Roads from the ND Department of Transportation (DOT). He also submitted a request from DOT to Dickey County for proof of audit of federal funds. Hamar motioned to sign the maintenance agreement for federal aid and the request for an A-133 audit proof of federal funds. White seconded. Motion carried.

Kadmas, Lee and Jackson (KLJ) engineer Loegering, Road Superintendent Hagen, 911/DES Coordinator Russell along with Oakes City Council members Art Conklin, Mick Harris and Greg Strutz joined the meeting at 10:30 AM.

White explained to the Oakes City Council members that residents who live along County 3 east of Oakes attended the December 2 meeting and requested the commission to pave that section of road. The commission asked the council if Oakes City is willing to help fund the cost of an overlay. Hagen stated the county has paid \$77,258 from 2012 to 2013 on the blacktop section of County 3 east of Oakes. The county chip sealed the road twice and hired Bituminous to patch sections

Council member Harris said he doesn't think Oakes City is able to help pay for a county road as the only way the city is able to complete their paving work is by assessing specials. Discussion followed. Loegering said the road does not have to be widened although two or three large trees need to be removed.

Loegering explained the DOT has special road funds that can be used for recreational, historic, and tourist areas. Loegering feels the road may fall under the historic requirement because it leads to the cemetery. The maximum amount of money that can be requested for a project is \$250,000 and is available at a 60/40 split. Dickey County and Oakes City would share the 40% and the DOT will fund the remaining 60%. Loegering said the cost to do a 2 inch overlay is \$160,000 to \$200,000 and will be cost shared with the DOT. 100% of an additional engineering fee of about \$10,000 will be paid for with county and city funds. Loegering figured an approximate cost for the county and city would be about \$45,000 each.

Harris said it sounds like a good option to cost share the road if the project is approved and perhaps the township would pay a portion. Strutz said if the project is accepted the city will require a written agreement between the county and Oakes City. Loegering said he will sponsor the project and submit an application to the DOT. According to Loegering, if the money is awarded the county and city are under no obligation to accept the funds. The Oakes City Council said they will place the project on their Meeting Agenda to see if the city is willing to support the cost share. .

Russell told the council members that he is planning to call the County LEPC together to discuss a county wide zoning plan. Russell expressed concern about the influx of workers due to the positive test of natural gas in McIntosh County along with the wind tower project that is planned in the same area. Russell has contacted the Southeast Regional Council for information about a comprehensive zoning ordinance. Russell is hopeful the county can use the zoning experiences from western ND; and thus allow Dickey County to zone at a more leisurely pace. He said the county should develop a plan with proper zoning specifications so in the event of an influx of workers the county requirements will be enforced.

Russell informed the commission that he sent in a second form to ND DES for payout of FEMA money for the second disaster year.

Hagen presented a utility permit for Kyle Courtney to tile under a county road. He said Courtney will encase the drain tile within a steel cylinder to prevent water damage to the road. Hagen asked the commission for a motion to approve the utility permit as presented. Discussion followed. The commission will review the request to tile during the December 16 meeting to allow Hagen to obtain more information and a legible map from Courtney.

White motioned to adjourn. Hokana seconded. Motion carried.

Commission Meeting December 16, 2014

Chairman Dean Simek called the meeting called to order at 9:05 AM. Present for the meeting were Joel Hamar, John Hokana, Gary White, Thor Sand and Dean Simek.

The Pledge of Allegiance was recited.

Additions to the Agenda

5 County Meeting update

Hamar said the commission should set specific goals to achieve during 2015. Goals will be discussed at the January 6, 2015 meeting.

Hamar motioned to approve the December 2 Commission Meeting minutes. White seconded. Motion carried.

White motioned to approve the bills with the addition of the vouchers for vehicles in the Sheriff and the Road Department. Both vehicles were budgeted for in 2014.

Jean Schmalz was appointed to the South Central Human Services Board during the December 16th Social Service Board meeting.

Recently hired County Agent Nick Podoll introduced himself to the Commissioners. Podoll and the commissioned discussed various 4-H activities. Podoll stated he is hoping to recruit youth that are participating in special activities, such as shooting sports, to participate in other 4-H sponsored events. Podoll believes a well-rounded 4-H education is obtained only when all areas of the program are experienced. When asked about hunter safety, Podoll explained the 4-H doesn't offer that training. Podoll did say NDSU may be willing to have a certified hunter safety instructor present the training if the instructor becomes a certified 4-H leader. The commission thanked Podoll for stopping in to visit with them.

The commission discussed the salary for the newly elected sheriff, Chris Estes. Hamar motioned to place Estes at a Grade 10 and step 8. Sand seconded. Motioned carried. A short discussion followed regarding the salaries for Social Service and Health District employees. The commission asked Jodi Bruns, NDSU Area Extension Specialist, Community Vitality agent, if she received a response from other counties about their salaries. Bruns said she contacted an independent Human Resources Advisor, Tanya Wieler. Wieler said she will discuss salary options with the commission at no charge in a conference call. Bruns said Wieler will not be upset if the commission chooses not to use Wieler's services. Bruns will contact her again and notify the auditor of dates that Wieler is available for a conference call.

White motioned to sign the Stutsman County Jail contract for 2015. Sand seconded. Motion carried.

Hamar motioned to accept the resolution to authorize the Auditor, Deputy Auditor, Treasurer and Deputy Treasurer to manage the Certificate of Deposit (CD) for Choice Financial. Hokana seconded. Motion carried. Two signatures are required for all transactions with the CD.

White motioned to approve the Application for a Gaming Permit from the Ludden Sportsman Club and to waive the \$20 fee because the proceeds will go to youth programs. Sand seconded. Motion carried.

Hamar reported he attended the Five County Meeting in Sargent County on December 4th. He said Terry Traynor from the ND Association of Counties briefed the commissioners on upcoming legislation that will affect counties. Hamar said it sounds as though the road funds may not be available as early as expected. Traynor said legislation requiring all township assessors to be Class I assessors will be discussed as well. Traynor intends to write a weekly blog on what is happening at the legislative sessions.

Sand reported on the December 4th Township Officers Meeting. He said he asked how the commissioners determined the amount of money the county asked for in the budget. Sand explained each department and component unit present their budgets with the commissioners. When all the budgets have been submitted the commissioners determine if changes should be made. Sand further stated the commission had to remove some requests because there wasn't room in the budget.

Sand said he visited with Tax Director Flaherty about how the land values were determined. Sand put the information he received from Flaherty on a spreadsheet that showed the increases and decreases of taxable value within areas of the county. The spreadsheet allowed Sand to compare values of pasture, farmland and residential properties.

Road Superintendent Hagen joined the meeting at 11:00 AM. Hagen reported he and Sand attended the safety conference in Jamestown. Hagen said larger illuminated signs and rumble strips were discussed as a means of preventing accidents. Hagen said the training was interesting although he thought it was geared more toward law enforcement and highway patrol.

Hagen submitted an application for Kyle Courtney from the Water Board. Hagen explained Courtney wants a utility permit to place a pipe under County 3. Discussion followed. Sand motioned to sign the utility permit allowing Kyle Courtney to place a pipe under county road 3 because the water board approved the action, and with the stipulation that the culvert is to be properly maintained and, if the pipe causes any problems with the road, the issues will be resolved at the expense of the land owner. The resolution may be to remove the pipe. White seconded. Motion carried.

Tax assessor Flaherty presented paperwork that the commission asked him to obtain to show the location of Dickey County property. Flaherty identified 25 parcels that are in the name of Dickey County only. He did not bring paperwork that shows what is owned by other Dickey County entities, such as the Water Board or Park Board.

Sand told Flaherty he wants to be a part of the conversation when Flaherty is determining between crop and non-cropland because taxpayers are asking him how the process is determined.

Hamar motioned to abate the taxes on the rural property that didn't sell at the November 18 tax sale and remains in Dickey County's name. The legal description of the property is

2 Acres, more or less, in the SW1/4NW1/4

(South of River) in 29-132-60 (Parcel Number 03806000)

White seconded. Motion carried.

The commission scheduled a special commission meeting for 10:45 AM on December 29 to approve final 2014 vouchers and also to open bids received or postmarked on or before December 23 for the Road Department vehicles that are listed for sale on BisMan.

White motioned to adjourn at 12:20. Sand seconded. Motion carried

Special Commission Meeting

December 29, 2014

Chairman Simek called the meeting to order at 9:05 AM. Roll call was taken with Joel Hamar, John Hokana, Thor Sand and Chairman Simek in attendance. Gary White was unable attend due to prior commitments.

The Pledge of Allegiance was recited.

The meeting was to approve final 2014 vouchers and open bids for road equipment that was advertised on BisMan.

The commission reviewed the voucher list including the prepayment requests for shipping costs of a ladder for the Recorder's from Office U-Line in the amount of \$495; stingers for tasers in the Sheriff Department from Galls in the amount of \$300; and light bulbs for the courthouse rotunda from Chad's Electric in the amount of \$300.

Hokana motioned to approve the final vouchers for 2014 including the prepay vouchers. Hamar seconded. Motion carried.

The commissioners wish to thank Sheriff Bohannon for his many years of service to Dickey County. Sheriff Bohannon was unable to attend the meeting.

Sand motioned to open the Road Equipment Bid Hearing at 11:00 AM. Hamar seconded. Present for the hearing was Road Superintendent Jeff Hagen. The vehicles and snow plow were sold to the highest bidders and as follows.

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|--------------------------|-------------|
| 1985 Chevy Blazer | \$ 555.00 |
| Balder Snow Plow | \$ 500.00 |
| 1978 Chevy Service Truck | \$1,230.00 |
| 1989 Chevy Pick-up | \$ 1,550.00 |

Sand motioned to accept the highest bid on each of the items listed for sale. Hokana seconded. Motion carried.

The terms of the sale are the title is transferred when the check clears the bank or transferred upon receipt of a cash payment. Hagen plans to purchase an electric start air compressor with the sale proceeds.

Hokana motioned to close the bid hearing. Hamar seconded. All bids are on file at the County Auditor Office.

Sand motioned to adjourn. Hokana seconded. Motion carried.

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| Salaries | 112,598.19 |
| Cities, Townships, Schools | 17,684.18 |
| Human Services | 8,733.19 |
| Community Volunteer EMS of LaMoure | 10.61 |
| Kulm Ambulance Coprs Inc. | 38.05 |
| Edgeley Ambulance Service | 20.34 |
| Ellendale City Auditor | 117.90 |
| Oakes City Auditor | 110.71 |
| ND State Treasurer | 220.97 |
| Garrison Diversion Conservancy District | 80.97 |
| James River Soil Conservation | 91.75 |
| Ellendale Fire District | 106.53 |
| Oakes Fire District | 257.90 |
| Dickey County Treasurer | 716.43 |
| 281 Repair LLC | 63.88 |
| Barnes County Auditor | 5,000.00 |
| Dickey County Highway Dept. | 1,109.60 |
| Dickey County Highway Dept. | 221.92 |
| Farmers Union Oil Co. | 84.00 |
| GCR Tire Center Aberdeen | 1,524.60 |
| Jamestown Community Corrections | 1,040.00 |
| Kone Inc. | 1,068.00 |
| Kuska, Beverly | 385.34 |
| Lau Motors Inc. | 325.38 |
| Neuharth, Gary | 250.00 |
| Schimke, Andi | 73.92 |
| Secretary of State | 9.00 |
| Seyer Plumbing & Heating | 190.46 |
| State Board of Law Examiners | 480.00 |
| Stutsman County Auditor | 579.50 |
| Financial Management Division | 19,490.47 |
| Economy Oil Co. | 4,603.66 |
| House of Glass, Inc. | 1,024.28 |
| Matheson Tri-Gas Inc. | 42.60 |
| Oakes Truck & Trailer | 831.66 |
| Software Innovations | 251.75 |
| Computer Express | 49.50 |
| Kiser, Breana | 78.40 |
| Montana Dakota Utilities | 76.80 |
| Dickey County Highway Dept. | 215.30 |
| Rekow, Jerry | 106.40 |
| Dickey County Highway Dept. | 6,627.38 |
| Moore Engineering Inc. | 31,938.00 |
| Ohnstad Twichell PC | 401.26 |
| Farnams Genuine Parts | 24.50 |
| Underground Vaults & Storage | 238.50 |
| Computer Express | 2,150.00 |

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| Ellendale City Auditor | 482.69 |
| Dakota Plains Credit Union | 115,000.00 |
| ND PERS | 39,176.38 |
| ND PERS | 2,949.66 |
| ND PERS | 380.99 |
| ND PERS | 99.06 |
| Choice Financial | 3,200.00 |
| Ulmer, Bruce | 125.00 |
| Brenda's Grooming & Boarding | 3,200.00 |
| ND PERS | 2,090.92 |
| ND PERS | 187.50 |
| ND Child Support Enforcement | 342.00 |
| US Dept. of Education | 216.40 |
| Rodenburg Law Firm | 235.47 |
| Human Services | 20,964.14 |
| Blumhardt Chevie Pontiac | 35,710.00 |
| Overpayment Refund | 24.25 |
| A&B Business Inc. | 19.22 |
| Chad's Electric | 153.30 |
| Code 4 Services LLC | 5,165.37 |
| Computer Express | 439.96 |
| Dakota Plains Credit Union | 153.08 |
| Dickey County Leader | 1,065.55 |
| Election Systems & Software Inc. | 2,753.24 |
| Inky's Repair | 50.00 |
| Mahler's Village Variety | 43.75 |
| ND Newspaper Association | 181.80 |
| Nelson Auto Center | 23,342.00 |
| Oakes Community Hospital | 119.00 |
| Podoll, Nicholas | 35.84 |
| Postmaster - Ellendale | 60.00 |
| Rick's Body Shop | 109.95 |
| Sandness Law Office | 121.00 |
| Smith Strege Frederickson & Butts, Ltd. | 22.50 |
| Dickey County Records Office | 10.00 |
| Dickey County Treasurer | 3,023.13 |
| Farmland Coop | 1,366.32 |
| Farmers Union Oil Co. | 5,493.10 |
| Farnans Genuine Parts | 1,128.61 |
| Fullerton City Auditor | 20.00 |
| Hagen, Jeff | 24.00 |
| Kustom Machine Inc. | 3.78 |
| Matheson Tri-Gas Inc. | 81.83 |
| Montana Dakota Utilities | 929.11 |
| Ottertail Power Company-Fergus Falls | 41.52 |
| Southeast Water Users | 45.75 |
| True North Steel | 4,605.60 |
| True Value - Ellendale | 97.82 |
| Visto's Carquest | 6.22 |
| Waste Management | 38.96 |
| Office of Attorney General - 1250 | 150.00 |
| Bruns, Jodi | 134.29 |

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| Postmaster - Ellendale | 112.00 |
| Stutsman Correctional Center | 300.00 |
| Central Business Systems, Inc. | 469.47 |
| Information Technology Dept. (ITD) | 593.00 |
| Secretary of State | 2,068.44 |
| Vanguard Appraisals Inc. | 8,515.00 |
| Starion Insurance Agency | 24.00 |
| Workforce Safety and Insurance | 252.50 |
| Kiser, Breana | 322.00 |
| NDSU Extension Service | 74.25 |
| Quill Corp. | 118.97 |
| Chad's Electric | 297.21 |
| Chad's Electric | 6,476.70 |
| Farmers Union Oil Co. | 75.00 |
| Mertz Contruction & Supply-Ellendale | 69.44 |
| ND Weed Control Assoc. | 152.00 |
| True Value - Ellendale | 320.66 |
| Bear Creek Township Treasurer | 100.00 |
| Haak, Norman | 3.92 |
| Hauck, Keith | 57.12 |
| Houston Engineering Inc. | 3,528.42 |
| Jury, Hope | 27.45 |
| Zimbleman, Don K | 20.16 |
| Dickey Rural Networks | 243.00 |
| ND Association of Counties | 867.31 |
| Dickey County Senior Citizens | 8,604.99 |
| Dickey County Fair Board | 3,675.98 |
| Central Grasslands Research Ext. Center | 98.00 |
| AmeriPride Services, Inc. | 476.40 |
| AT&T Mobility | 520.88 |
| Chief Supply | 205.49 |
| Dakota Electronics | 503.75 |
| Dickey Rural Networks | 1,141.07 |
| Dakota Valley Electric Coop | 261.00 |
| North Dakota State University | 1,213.81 |
| True Value - Ellendale | 205.58 |
| Bank of North Dakota | 12,500.00 |
| AFLAC | 2,356.22 |
| WageWorks | 80.00 |
| ND PERS | 17,390.64 |
| ND PERS | 4,255.43 |
| ND PERS | 1,378.00 |
| ND PERS | 337.20 |
| ND PERS | 2,090.92 |
| ND PERS | 187.50 |
| Delta Dental Plan of MN | 1,066.60 |
| Ameritas Life Insurance Corp. | 375.48 |
| ND Child Support Enforcement | 342.00 |
| US Dept. of Education | 216.40 |
| Rodenburg Law Firm | 235.47 |
| North Dakota United | 110.20 |
| ND State Tax Commissioner | 3,730.85 |
| Human Services | |

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| | 5,893.42 |
| Dakota Plains Credit Union | 114,000.00 |
| A&B Business Inc. | 226.75 |
| California Contractors Supplies | 103.20 |
| Chad's Electric | 567.00 |
| Char's Food Pride | 193.16 |
| Cole Paper | 1,294.76 |
| Cowing Robards Inc. | 176.50 |
| Dakota Plains Credit Union | 842.65 |
| Dickey County Leader | 446.50 |
| Ellendale School Business Manager | 40.00 |
| Flaherty, Don | 190.40 |
| Galls, Inc. | 359.96 |
| Green Iron Equipment | 27.88 |
| Hamar, Joel | 158.48 |
| Hokana, John | 71.68 |
| Marquart, Andrew S. | 188.46 |
| Myhre Law Office | 3,115.51 |
| ND State Surplus Property | 99.00 |
| Simek, Dean | 120.96 |
| Total Funds by Hasler | 4,000.00 |
| White, Gary | 34.72 |
| Financial Management Division | 13,407.13 |
| Ecolab Pest Elimination Division | 82.28 |
| Fastenal Company | 134.42 |
| G&G Chevrolet, Inc. | 729.00 |
| Guthmiller Earthmoving Inc. | 343.80 |
| John Deere Financial | 8,394.08 |
| Musland, Scott | 895.00 |
| Peterson, Steven | 1,744.00 |
| Praska's Hardware Hank | 17.99 |
| Southeast Water Users | 50.65 |
| Barnes County Corrections | 3,839.03 |
| Computer Express | 12,956.97 |
| Dickey County Treasurer | 2,091.20 |
| Martin Construction | 10,531.50 |
| Crop Production Services | 65,935.00 |
| Newman Signs | 141.94 |
| Dickey County Treasurer | 28.21 |
| Haak, Norman | 126.56 |
| Jury, Hope | 170.39 |
| ND Water Users Association | 300.00 |
| Ohnstad Twichell PC | 611.50 |
| Ranch House | 226.80 |
| Zimbleman, Don K | 679.05 |
| CenturyLink | 287.82 |
| Zuercher Technologies | 900.00 |
| Access Printing Solutions, LLC | 475.00 |
| Ellendale City Auditor | 416.83 |
| Montana Dakota Utilities | 3,432.75 |
| True Value - Ellendale | 101.26 |
| Kedish House | 1,743.90 |
| Respectfully Submitted, Dean Simek, Commission Chairman Beverly Kuska, Auditor | |